

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT III**

The Regular Meeting of the Board of Supervisors of Fishhawk Community Development District III was held on **Wednesday, August 2, 2017, 6:03 p.m.** at the Fishhawk Tennis Club, 15921 Courtside View Drive Lithia, Florida 33547.

Present and constituting a quorum:

Brian Cranmer	Board Supervisor, Chairman
Thomas Avino	Board Supervisor, Assistant Secretary
Andrew Sanderson	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager, Rizzetta & Company, Inc.
Biff Craine	District Counsel, PWCWP
John Toborg	Field Services Manager, Rizzetta & Company, Inc.
Pat Rynkowski	Amenities Manager
David Freiman	Tennis Club Manager

Audience	Present
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FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

No audience comments.

THIRD ORDER OF BUSINESS

**Public Hearing of Fiscal Year 2017-2018
Budget**

Mr. Cox explained the budgeting process in place to finalize the approval of the final budget for the next fiscal year and requested a motion from the Board to open the duly noticed public hearing for the proposed budget for Fiscal Year 2017-2018.

On a Motion by Mr. Cranmer, seconded by Mr. Avino, with all in favor, the Board opened the Public Hearing for the Fishhawk Community Development District III.

No audience comments.

Mr. Cox asked for a motion to close the public hearing.

On a Motion by Mr. Cranmer, seconded by Mr. Avino, with all in favor, the Board closed the Public Hearing for the Fishhawk Community Development District III.

FOURTH ORDER OF BUSINESS

**Presentation of Fiscal Year Final Budget
2017-2018**

Mr. Cox presented the Fiscal Year 2017-2018 Proposed Budget to the Board. Mr. Cox asked if there were any changes requested to amend the proposed budget before considering the Resolution to adopt the budget. There were no changes requested.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2017-07;
Approving Fiscal Year 2017-2018 Budget**

On a Motion by Mr. Cranmer, seconded by Mr. Avino, with all in favor, the Board adopted Resolution 2017-07; Approving Fiscal Year 2017-2018 Budget for the Fishhawk Community Development District III.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2017-08;
Imposing Special Assessments**

Mr. Cox presented Resolution 2017-08 and explained the purpose and contents of the resolution.

On a Motion by Mr. Cranmer, seconded by Mr. Avino, with all in favor, the Board adopted Resolution 2017-08; Imposing Special Assessments for the Fishhawk Community Development District III.

SEVENTH ORDER OF BUSINESS

Presentation of Field Inspection Report

Mr. Toborg presented his July inspection report to the Board and addressed their questions. There was an in-depth discussion regarding the failure of Sunrise Landscaping to keep up with the deficiencies that are being identified during Mr. Toborg's inspections for several inspections repeatedly. The Board discussed the need for Sunrise to get back into the proper schedule for DRA maintenance. Noted also was that proposals from Sunrise were not being presented in a timely manner. It was noted that some of the lack of quality work could be related to the absence of supervision by Jim Potantus who had departed Sunrise. Mr. Cox informed the Board that the owners of Sunrise had been made aware of the issues and were beginning to get more involved. The Board directed staff to send notification to Sunrise that they are on warning and that immediate action is required to resolve the issues.

Mr. Mark Ballenger provided the Board with a detailed irrigation report. The Board discussed the status of the reclaimed water connection project and determined that Ballenger Irrigation would identify a contractor to perform the connection work. Ballenger Irrigation would oversee the submission of proposals and contracted work. The Board directed staff to verify the removal of Brightview from any of the work previously agreed to with the reclaimed water project.

On a Motion by Mr. Cranmer, seconded by Mr. Sanderson, with all in favor, the Board authorized staff to terminate the Brightview reclaimed water contract and the previous Ballenger contract for oversight for the Fishhawk Community Development District III.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2017-09;
Setting Fiscal Year 2017-2018 Meeting
Schedule**

On a Motion by Mr. Avino, seconded by Mr. Cranmer, with all in favor, the Board unanimously adopted Resolution 2017-09; Setting Fiscal Year 2017-2018 Meeting Schedule for the Fishhawk Community Development District III.

NINTH ORDER OF BUSINESS

**Consideration of FitRev Maintenance
Agreement**

Mr. Cox presented a revised FitRev fitness equipment maintenance agreement for Board consideration.

On a Motion by Mr. Avino, seconded by Mr. Cranmer, with all in favor, the Board unanimously approved the FitRev fitness equipment maintenance agreement for the Fishhawk Community Development District III.

TENTH ORDER OF BUSINESS

Discussion of Tennis Club Card Reader

Mr. Cox informed the Board that the chip required to enable the card swipe equipment to read chips on credit/debit cards was in the process of being is being obtained.

ELEVENTH ORDER OF BUSINESS

Merger Update

Mr. Cox updated the Board on the current merger activities of Fishhawk CDD I and CDD II. He noted that Fishhawk CDD II had a merger workshop scheduled for August 11, 2017. The Board discussed and determined that they would continue this meeting to August 30, 2017 for the purpose of holding a merger workshop.

TWELFTH ORDER OF BUSINESS

Staff Report

A. District Counsel

Mr. Craine reported to the Board that he had concluded through his research that the Board could charge fees to use the Tennis Club, as had been discussed at previous meetings.

Mr. Craine discussed the need for the District to update the Bond Counsel agreement and noted that former Bond Counsel, Herb Boatner, had moved to a new firm named Adams & Reese. He recommended that the Board execute an agreement with this firm so as to continue the relationship with Mr. Boatner.

On a Motion by Mr. Cranmer, seconded by Mr. Avino, with all in favor, the Board authorized the Chairman to execute an engagement letter with Adams & Reese as Bond Counsel for the Fishhawk Community Development District III.

The Board discussed the need for one Board member to be identified to take the lead to help develop options and proposals to restructure the operations of the Tennis Club and the Tennis Connection contract. Mr. Sanderson volunteered to be the lead for the Board.

B. District Engineer

Not present.

C. Community Director

Mr. Cox presented the operations report to the Board.

D. Tennis Club Manager

Mr. Freiman presented his report and addressed questions from the Board.

E. District Manager

Mr. Cox noted that the current meeting will be continued to August 30, 2017 at 6:00 p.m. at the Fishhawk Tennis Club, 15921 Courtside View Drive Lithia, Florida 33547. He added that the next regular Board meeting was scheduled for September 6, 2017 at 6:00 p.m. Mr. Cox reviewed the action item list with the Board and provided a summary of the unaudited monthly financials.

Mr. Cox provided an update on contracts that are up for renewal at the next regular meeting.

THIRTEENTH ORDER OF BUSINESS

Consideration of the Minutes of the Audit Committee Meeting held on July 12, 2017

On a Motion by Mr. Cranmer, seconded by Mr. Avino, with all in favor, the Board unanimously approved the Minutes of the Audit Committee Meeting held on July 12, 2017 for the Fishhawk Community Development District III.

FOURTEENTH ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on July 12, 2017

On a Motion by Mr. Cranmer, seconded by Mr. Avino, with all in favor, the Board unanimously approved the Minutes of the Board of Supervisors' Regular Meeting held on July 12, 2017 for the Fishhawk Community Development District III.

FIFTEENTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for June 2017

On a Motion by Mr. Cranmer, seconded by Mr. Avino, with all in favor, the Board unanimously ratified the Operation & Maintenance Expenditures for June 2017 totaling \$68,573.41 for the Fishhawk Community Development District III.

SIXTEENTH ORDER OF BUSINESS

Consideration of the Operation & Maintenance Expenditures for Tennis Club for June 2017

On a Motion by Mr. Cranmer, seconded by Mr. Avino, with all in favor, the Board unanimously ratified the Operation & Maintenance Expenditures for the Tennis Club for June 2017 totaling \$11,054.05 for the Fishhawk Community Development District III.

SEVENTEENTH ORDER OF BUSINESS


Supervisor Requests

Mr. Cranmer requested that the notice for the merger workshop be posted on the message board and that information be provided to the Fishhawk Ambassadors.

EIGHTEENTH ORDER OF BUSINESS

Continuance

On a Motion by Mr. Avino, seconded by Mr. Cranmer, with all in favor, the Board at 8:13 p.m. continued the meeting to August 30, 2017 at 6:00 p.m. at the Fishhawk Tennis Club, 15921 Courtside View Drive Lithia, Florida 33547 for Fishhawk Community Development District III.


Secretary/Assistant Secretary


Chairman/Vice Chairman