

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT III**

The Regular Meeting of the Board of Supervisors of Fishhawk Community Development District III was held on **Wednesday, January 4, 2017, 6:00 p.m.** at the Fishhawk Tennis Club, 15921 Courtside View Drive Lithia, Florida 33547.

Present and constituting a quorum:

Brian Cranmer	Board Supervisor, Chairman
James Conn	Board Supervisor, Vice-Chairman
Amanda King	Board Supervisor, Assistant Secretary
Thomas Avino	Board Supervisor, Assistant Secretary (arrived at 6:15 p.m.)
Andrew Sanderson	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager, Rizzetta & Company, Inc.
Biff Craine	District Counsel, PWCWP
Tim Plate	District Engineer, Heidt Design (via conf. call at 6:15 p.m.)
Holly Quigley	Community Director
Dave Freiman	Tennis Club Manager
John Toborg	Operations Manager, Rizzetta & Company, Inc.
Audience	Present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

Ms. Norma Solters was present and inquired if there would be any Board discussion regarding the tennis court policies.

THIRD ORDER OF BUSINESS

**Consideration of Resolution 2017-01
Designating Officers**

Mr. Cox presented the Resolution and explained its contents and purpose.

On a Motion by Mr. Conn, seconded by Mr. Cranmer, the Board adopted Resolution 2017-01, Designating Officers for the Fishhawk Community Development District III.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2017-02
Appointment of Bond Counsel**

Mr. Cox presented the Resolution and explained its contents and purpose.

On a Motion by Ms. King, seconded by Mr. Cranmer, the Board adopted Resolution 2017-02, Appointment of Bond Counsel for the Fishhawk Community Development District III.

FIFTH ORDER OF BUSINESS

Presentation of Landscape Reports

Mr. Clayton Yancey, with Brightview, reviewed his monthly report with the Board and responded to questions from Board members.

Mr. Cox presented two proposals prepared by Brightview for the trimming of common area trees in the Courtyard View and Weekly Commons areas. Both proposals were for \$3,600 each. Mr. Toborg and Ms. King discussed the reasoning for the trimming.

On a motion from Ms. King, seconded by Mr. Conn, the Board unanimously approved the two proposals for tree trimming by Brightview totaling \$7,200, for the Fishhawk CDD III.

Mr. John Toborg presented his monthly operations report and responded to questions from the Board members. The Board members discussed the noted areas of work needed that were repeated from the previous reports and requested that Mr. Yancey ensure the work would be done.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Engineer

Mr. Tim Plate was present via telephone and presented the Board with the history of the SWFWMD violation letter regarding the proper drainage of dry retention areas (DRA) D & E or 1 & 2 as reference on maintenance maps. He explained that an extension had been requested to allow for the areas to be "disced" to increase their ability to perk. He noted that the extension deadline was approaching in February and recommended the Board proceed with approving the Brightview proposal for the discing. Mr. Cox presented a proposal from Brightview for discing four DRAs but the Board only acted on the work for the two. Mr. Plate indicated that upon completion of the disc work, he will contact SWFWMD regarding their approval. Mr. Plate also requested that he be notified if for some reason the disc work had to be delayed so he could communicate that to SWFWMD.

On a motion from Ms. King, seconded by Mr. Cranmer, the Board unanimously approved the Brightview proposal to disc DRAs D & E (1 & 2) for a total of \$570, for the Fishhawk CDD III.

The Board members reviewed a proposal from Central Concrete for work recommended to repair an erosion area at 5311 Sanderling Ridge Drive and sidewalk repair at Butterfly Garden. The Board tabled the proposal so that Ms. King could inspect the erosion area and so additional proposals for the sidewalk repair could be obtained.

Mr. Cranmer inquired about a large hole adjacent to a sidewalk that had been yellow taped off. Mr. Cox noted that staff would research this and inform the Board of their findings.

SEVENTH ORDER OF BUSINESS

Discussion of Landscape Contract

Mr. Cox informed the Board that information coming from Fishhawk CDD II was that they would not be combining with CDD III for an joint landscape request for proposals (RFP) for landscape contracting. Ms. Ruth Brown, Chairman of Fishhawk CDD II, was in the audience and she explained the reasoning.

The Board continued to discuss the process for requesting quotes for a new landscape contract and Mr. Toborg provided information regarding options the Board has regarding the evaluation of the quotes submitted. The Board requested that Mr. Toborg proceed with assembling the packet that would be sent to prospective companies and to bring that back to the Board at the next meeting for final approval.

EIGHTH ORDER OF BUSINESS

Discussion of Street Light District Status

Mr. Cox informed the Board that the process for annexing the District' streetlights into Streetlight District 802 was still in progress and that the County was awaiting final legal review of the request.

NINTH ORDER OF BUSINESS

Discussion of Speed Bumps

The Board members discussed the topic of having speed bumps added to certain high traffic areas within the District. At the end of the discussion, it was concluded that since the roadways are owned by the County, interested residents would need to contact the County to seek the installation of speed bumps or other means of controlling speeding.

TENTH ORDER OF BUSINESS

Staff Reports (Cont.)

A. District Counsel

Mr. Craine informed the Board that a report summarizing the work and recommendations of the Fishhawk Amenity Advisory Board was being prepared and would be presented to a joint meeting of the three Boards at a joint workshop scheduled for 6:00 p.m., January 31, 2017 at the Tennis Center.

B. Community Director

Ms. Holly Quigley presented her monthly operations report to the Board and responded to their questions. She informed the Board of the increased revenues from the rental of the Tennis Club activity room. She also discussed the status of the damaged rowing machine and the options of repair versus purchasing a new machine. The Board tabled the topic to see if staff received any complaints for having only one rowing machine versus the two.

C. Tennis Club Manager

Mr. Cox informed the Board that Mr. Freiman was not able to attend the meeting and that his report was presented for their review.

D. District Manager

Mr. Cox reviewed the current action item list and reviewed the unaudited financials for November 2016 with the Board. The Board requested information regarding a

previous property sale and a former trail plan that had been considered.

Mr. Cox presented a Certificate of Incumbency form from US Bank and explained that the Trustee required signatures of the Board members on the form for the purpose of verification of signatures on US Bank related documents.

Mr. Cox also noted that the next Board meeting was scheduled for 6:00 p.m., February 1, 2017.

ELEVENTH ORDER OF BUSINESS

**Consent Agenda Items/Business
Administration**

- A. Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on December 7, 2016.
- B. Consideration of Operation and Maintenance Expenditures for November 2016.
- C. Consideration of Operation and Maintenance Expenditures for Tennis Club November 2016.

Mr. Cox introduced the Consent Agenda for the Board's approval.

On a Motion by Mr. Avino, seconded by Mr. Conn, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting Minutes of December 7, 2016 for the Fishhawk Community Development District III.

On a Motion by Mr. Cranmer, seconded by Mr. Sanderson, with all in favor, the Board approved the Operation and Maintenance Expenditures for November 2016 for the Fishhawk Community Development District III.

On a Motion by Ms. King, seconded by Mr. Sanderson, with all in favor, the Board approved the Operation and Maintenance Expenditures for the Tennis Club for November 2016 for the Fishhawk Community Development District III.

TWELFTH ORDER OF BUSINESS


Supervisor Requests


Mr. Cranmer requested that staff inform the Board when the tennis courts would need to be lazared so that they could financially plan for the expenditure. He also requested information regarding the replacement of the tennis coach.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. King, seconded by Mr. Cranmer, with all in favor, the Board adjourned the meeting at 8:13 p.m. for Fishhawk Community Development District III.


Secretary Assistant Secretary


Chairman/Vice Chairman